

# Go to Group Request (GSO)



Travel agent may click on [Group management](#) > [Group Request](#) or [Quick link](#) to Group Request (GSO)

System will divert to Group request (GSO) home page

The screenshot shows the Cathay Pacific Agents portal. The top navigation bar includes 'CATHAY PACIFIC Cathay Agents', 'Inbox', 'VincXX', and 'Sign out'. Below the navigation bar, there are several menu items: 'News', 'Fares & Service Request', 'Group management' (highlighted in red), 'Policies and Procedures', 'Experience', 'Support', 'test dropdown by news template', and 'tab layout container'. The main content area features three columns of information: 'Assign group check-in access right', 'Manage group ID', and 'Booking summary'. A 'Group Request' button is highlighted with a red dashed box. Below this, a 'Quick link' button is shown with an arrow pointing to the 'Group Request (Add/Edit)' button, which is also highlighted with a red dashed box. The bottom section of the page displays a 'Welcome, ALAN Sama' message and a 'News' section with four news items.

The screenshot shows the PROS GSO home page. The top navigation bar includes 'PROS. GSO', 'NEW REQUEST', and 'TASKS QUEUE'. The main content area is divided into three sections: 'Trip Details', 'Passenger Information', and 'Group Information'. The 'Trip Details' section includes a 'Round Trip' button and three other buttons: 'One Way', 'Multi-City', and 'Multi-Origin'. Below these are input fields for 'From', 'To', 'Depart Date', 'Return Date', 'Depart Time', and 'Return Time'. The 'Passenger Information' section includes input fields for 'Adults', 'Children', 'Infants With Seat', 'Infants Without Seat', 'Passes', and a 'Compartment' dropdown menu. The 'Group Information' section includes input fields for 'Group Name' (with the value 'HKGCX/A/JEBSENTRAVEL'), 'Group Type' (with a dropdown menu), and 'Reason For Travel' (with a dropdown menu).

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Homepage

GSO -> New Request

PROS. GSO

Rebe 36

NEW REQUEST TASKS QUEUE

Trip Details

Round Trip One Way Multi-City

From [ ] Depart Date DD/MM/YYYY [Any time] Compartment Economy

To [ ] Return Date DD/MM/YYYY [Any time] Compartment Economy

Passenger Information

Adults [ ] Children [ ] Infants With Seat [ ] Infants Without Seat [ ] Passes [ ]

Group Information

Group Name HKGCX/AEG/ [ ] Group Type [Select One...] Reason For Travel [Select One...]

Search Flights

## Sign-out:

Once travel agent would like to left both CXA & GSO, user should sign-out GSO to left both systems, it can avoid GSO session alive.

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My Profile

User Management

Zoom:

A A A A A

Sign Out