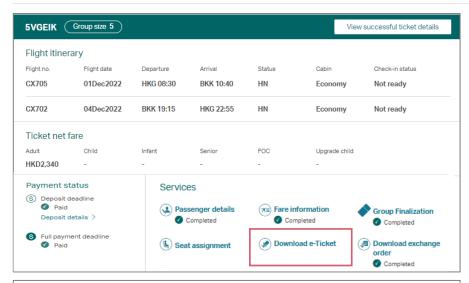
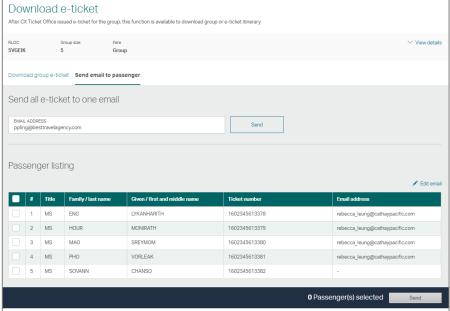


Online group management (OLGM) – Email Itinerary Receipts

Download / Email E-ticket Itinerary Receipt







- After CX sales office issued ticket, Download E-ticket is available.
- Download e-ticket page consists of two session;
 - > Download group e-ticket
 - > Send email to passenger

Click on Download e-Ticket

On Download e-ticket page consists of 2 tabs;

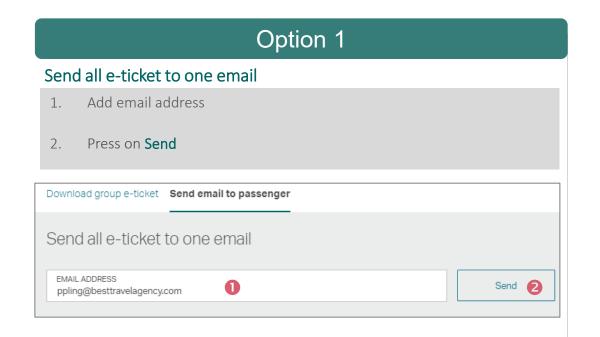
- > Send email to passenger
- > Download group e-ticket

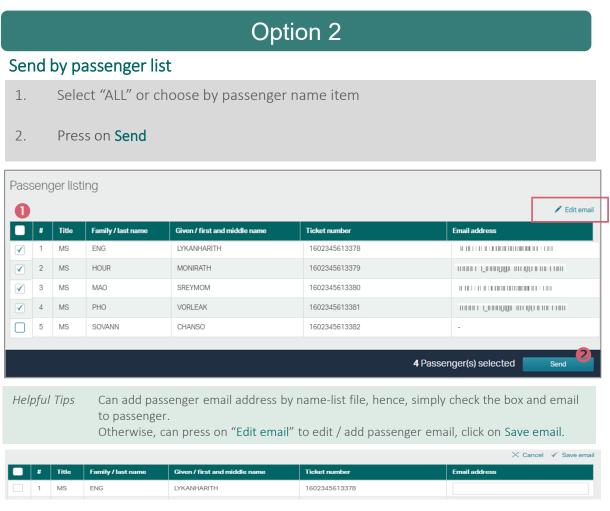
Send email to passenger



Send email to passenger with multiple functions:

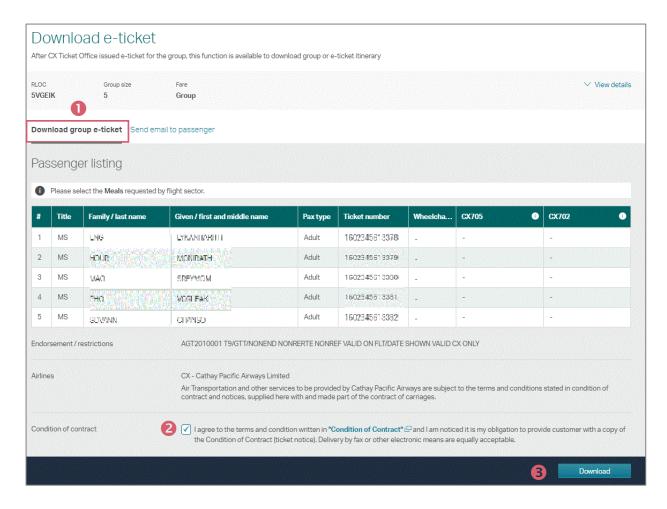
- 1. Send all e-ticket(s) to one email an effective way to send ALL group member(s) e-ticket itinerary receipts in a single email
- 2. Send email to passenger > Passenger listing send an e-ticket itinerary receipt to individual passenger





Download Group E-ticket





Group e-ticket is designed to provide essential information such as, ALL group members name, passenger type code, ticket number and special service request.

- 1. Click on **Download group e-Ticket**
- 2. Check the box on Condition of contract
- 3. Click on **Download** icon and save the to your computer.
 - Click here to view sample of Group e-ticket